

WHINBURGH & WESTFIELD PARISH COUNCIL

7th March 2023

To all members of the Council

You are hereby summoned to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 14th March 2023 at 7.30 p.m. for the purpose of transacting the following business.

Rebecca Wade
Locum Clerk to the Council

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **Standing item:** Play equipment inspection.
6. **To confirm** and **sign** the minutes of the Meetings held on Tuesday, 15th November 2022 and Tuesday, 7th February 2023.
7. **To report** matters arising from the minutes not on the agenda: **for information only**
8. **Correspondence received since February meeting**
9. **Planning**
 - 9.1. To receive and consider any new planning applications
 - 9.2. To note any planning decisions

3PL/2022/0670/D - Phase 1 of the development being the internal link road **APPROVED**

3PL/2022/0669/VAR - Variation of Condition(s) 3 (plans list), 5 (Travel Plan), 6 (Transport Assessment Addendum) and 20 (Off-site highway improvement works) on application reference 3PL/2015/1490/O **APPROVED**
 - 9.3. Other planning issues

To receive an update **3PL/2022/1267/F**: Chapel Farm, Dereham Road, Whinburgh. Cattle Shed (retrospective permission).

To receive an update on Planning Committee meeting on 14th March on **3PL/2022/1071/O**: Land to the east of Westfield Road and to South of Westfield Lane, Dereham. Outline planning application for development of a maximum of 89 dwellings and associated infrastructure (all matters reserved).

10. **River Tud pollution**
11. **Barnham Broom and Upper Yare Remembrance Project**
12. **Spring clean**
13. **To discuss upcoming Elections in May**
14. **Annual Parish meeting**
15. **To discuss King's Coronation and the Time capsule**
16. **Finance**

16.1. To agree the following items for payment (March) * already paid

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus Energy	Electricity supplied – February *	145.75	6.94	138.81
Octopus Energy	Electricity supplied – March *	74.84	3.56	71.28
Locum Clerk	Wages and expenses	433.90	-	433.90

To note Everflow Water contract renewed at no increase

- 16.2. To note receipt of the any credits
- 16.3. To receive the monthly financial report
- 16.4. Banking
- 16.5. Charity banking
17. **Housekeeping questions**
18. **Urgent business** to consider any issues raised by Cllrs that the Chairman considers urgent
19. **To decide** on any matters for consideration at next meeting.
20. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 18th April 2023 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

Tuesday, 18 th April 2023	Tuesday, 15 th August 2023	Tuesday, 12 th December 2023
Tuesday, 16 th May 2023	Tuesday, 19 th September 2023	Tuesday, 16 th January 2024
Tuesday, 13 th June 2023	Tuesday, 17 th October 2023	Tuesday, 13 th February 2024
Tuesday, 18 th July 2023	Tuesday, 14 th November 2023	Tuesday, 19 th March 2024

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.