

# WHINBURGH & WESTFIELD PARISH COUNCIL

7 November 2021

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 16 November 2021 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## NOTICE:

**The Lady Dannatt, HM Lord-Lieutenant of Norfolk, has undertaken a project to offer a specially commissioned memorial plaque to each community to commemorate the resilience of communities during the recent time of the pandemic. Lady Dannatt has said, “I have heard of numerous inspirational stories of how communities have come together to support others and I very much wanted to mark this. Although the Parish Councils are the conduit, I should emphasise that the plaque is for your community as a whole.”**

**Before the start of the formal Council Meeting, Mary Rudd, Deputy Lieutenant, will present the Plaque to the Council Chairman, as a representative of the whole community.**

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council’s Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **Standing item:** Play equipment inspection.

6. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 19 October 2021.
7. **To report** matters arising from the minutes not on the agenda: **for information only**.
  - 7.1. **Dog bin.** Cllr. Anema has installed the new bin at the junction of Whinburgh FP1 and Toftwood Road.
8. **To receive** the following correspondence available at the meeting, or \* distributed by email:
  - 8.1. Valuation Office Agency: *Notice of alteration to an existing 2017 rating list entry.*
  - 8.2. \*County Cllr. Ed Connolly: *Latest Information, Advice, Useful Links and Service Updates - 28 October 2021.*
  - 8.3. \*District Cllr. Ian Martin: *OSC Local Plan Review Motion Tabled & Agreed to refer back to Cabinet.*
  - 8.4. \*County Cllr. Ed Connolly: *Latest Information, Advice, Useful Links and Service Updates -2 November 2021.*
9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where applicable.
10. **To receive** a report from the Clerk regarding a possible application to the Parish Partnership Scheme for laying a new and better surface at the entrance to the Playing Field, following his meeting with the NCC Highway Engineer.
11. **Finance.**
  - 11.1. **To note** receipt of the following credits:
    - 11.1.1. Eastern Power Networks Plc - Wayleaves and Oversail (Former Highway Surveyor's Land, Garvestone - £20.62; Former Highway Surveyor's Land, Whinburgh - £1.53; Whinburgh Playing Field - £11.92) - £34.07 - 25 October 2021.
    - 11.1.2. Eastern Power Networks Plc - Wayleave Former Highway Surveyor's Land, Garvestone - £54.50 - 6 November 2021.
  - 11.2. **To receive** the monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 14 December 2021 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 14 December 2021      Tuesday, 15 February 2022  
Tuesday, 18 January 2022      Tuesday, 15 March 2022

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.