

# WHINBURGH & WESTFIELD PARISH COUNCIL

10 October 2021

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 19 October 2021 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **Standing item:** Play equipment inspection.
6. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 21 September 2021.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 7.1. **Play equipment inspection.** Cllr Needham had confirmed that he carried out the inspection last month and would continue to do so.
8. **To receive** the following correspondence available at the meeting, or \* distributed by email:
  - 8.1. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 September 2021.
  - 8.2. Barclays Bank Plc: *Your Community Account* - 1-30 September 2021.
  - 8.3. Barclays Bank Plc: *Your Active Saver Account* - 1-30 September 2021.
  - 8.4. \*County Cllr. Ed Connolly: *Members Briefing Note* - 7 October 2021.
  - 8.5. \*District Cllr. Ian Martin: *Report by Breckland Council (Mattishall Ward) Councillors* - 19 October 2021.

9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where applicable.
  - 9.1. **3PL/2021/1128/F: Barn 2, Manor Farm, Church Road, Whinburgh.** Demolish redundant agricultural barn and Erection of 1No. two storey 4-bedroom and 1No. 2-bedroom single storey property. **To note** that the Clerk had been advised by a resident that the developer appeared to be working on clearing the site, possibly involving removal of trees. As the Breckland Tree and Countryside Consultant had said, in his preliminary comment on the application, "Some tree information has been provided, however there is currently insufficient information to fully assess the proposal. Please request that a tree survey, implication assessment, method statement (detailing works with the root protection areas of retained trees) and tree protection plan is provided. This should be in accordance with BS583", the Clerk had passed the report on to the Planning Department, and been told that the Tree Officer would be informed, and that she would contact the Agent.
10. **To receive** an update from Cllr. Goodrich on the possibility of organising an event to form part of the Big Jubilee Lunch on Sunday 5 June 2022.
11. **To consider** participating in *The Queen's Green Canopy* by planting one or more trees on the Playing Field to commemorate the Platinum Jubilee of the reign.
12. **To receive** an update from Cllr. Whiteley on total cost of the proposed work on the Play Area surrounds.
13. **To consider** asking the Clerk to prepare a draft bid to the NCC Parish Partnership Scheme for funding to improve the access to the Playing Field, in order to reduce the gravel, etc., which currently spills over on Shop Street (potentially creating a skid hazard), and to make it safer for vehicles accessing the field.
14. **Finance.**
  - 14.1. **To note** that on 30 September 2021 Everflow Water deducted £16.72 from the Council's account by Direct Debit, in settlement of their Invoice no. 1161155 for water services.
  - 14.2. **To note** receipt of the following credit: Breckland Council - Precept - £3,725 - 28 September 2021.
  - 14.3. **To receive** the monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 16 November 2021 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 16 November 2021	Tuesday, 15 February 2022
Tuesday, 14 December 2021	Tuesday, 15 March 2022
Tuesday, 18 January 2022	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.