

# WHINBURGH & WESTFIELD PARISH COUNCIL

9 August 2021

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 17 August 2021 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **Standing item:** Play equipment inspection.
6. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 20 July 2021.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 7.1. [10] **Land adjoining Greenacres Dereham Road, Westfield, appeals to the Planning Inspectorate against Enforcement Notices.** It would appear that, following agreement between the lawyers of both Breckland and the appellants, the original Enforcement notices and the appeals against them have been withdrawn, and the appellants have agreed to comply with a new Enforcement Notice. This requires all caravans, dog runs and kennels to be removed, and the cessation of all non-ancillary car renovations and repairs, and non-ancillary use of the forge workshop. This Notice takes effect on 27 August (unless an appeal is made) and the time for compliance is 6 months.
8. **To receive** the following correspondence available at the meeting, \*distributed by email):
  - 8.1. Norfolk Constabulary: *Community Update* - July 2021.
  - 8.2. Eastern Daily Press & Dereham Times articles on new Whinburgh sign.
  - 8.3. Norfolk Association of Local Councils: *Share Certificate no. C-1324.*
  - 8.4. Barclays Bank Plc: *Your Business accounts - at a glance* - Balances as at 30 July 2021

- 8.5. Barclays Bank Plc: *Your Community Account* - 1-30 July 2021.
- 8.6. Barclays Bank Plc: *Your Active Saver Account* - 1-30 July 2021.
- 8.7. \*Cllr. Ian Martin: *Revised National Planning Policy Framework (NPPF)*.
- 8.8. \*Cllr. Ed Connolly: *Members' NCC Briefing Note 5 August 2021*.
- 8.9. \*Norfolk Association of Local Councils Well-being Initiative: *Details required*.
9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where applicable.
- 9.1. **3PL/2021/0799/HOU: The Stables, Station Road.** Relocation of existing mobile home within site and extend by adding additional mobile home and linked by porch. **To note** that, after consultation with members, the Clerk responded using delegated powers, saying that the Council had no objections in principle, but suggested a time limit be imposed, and **to receive** Planning Permission dated 26 July 2021. (The request for a time limit was refused on the grounds that, as the existing mobile home has permission in : perpetuity, it would be unreasonable to impose such a condition on a development which is essentially an extension of the current home.)
- 9.2. **3PL/2021/1128/F: Barn 2, Manor Farm, Church Road, Whinburgh.** Demolish redundant agricultural barn and Erection of 1No. two storey 4-bedroom and 1No. 2-bedroom single storey property.
- 9.3. **3PL/2021/1124/HOU: Manor Spring Cottage, Shop Street, Whinburgh.** Proposed two storey side and rear first floor (above kitchen) extension and double garage.
10. **To receive** an update from Cllr. Whiteley on the needed work on the Play area surrounds.
11. **To note** receipt of a proposal for the B1135 Action Group, and **to consider** appointing a Member as representative for the Council at the proposed meeting in September.
12. **To receive** an advice from Norfolk County Council regarding a Modification Application for the addition of a restricted byway to the Definitive Map and Statement in the parishes of Whinburgh, Yaxham and Garvestone (Tollers Way), and **to agree** any response necessary.
13. **Finance.**
- 13.1. **To approve** payment of £178.12 (£148.43+£29.69 VAT) to Viking in settlement of invoices nos. 7307204 & 7319859 for stationery supplied.
- 13.2. **To approve** payment of £805.22 (£671.02 + £134.20 VAT) to Realise Futures for a Park Bench for the Play Area.
- 13.3. **To approve** payment of £49.95 to the Clerk in reimbursement for his having purchased the required time capsule from Amazon.
- 13.4. **To approve** payment of £18.08 (£15.07 + £3.01 VAT) to the Clerk in reimbursement for his having paid invoice no. 149804 from Viking Signs Limited for the "Please take your litter home" sign for the Play Area.
- 13.5. **To receive** the monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.
15. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 21 September 2021 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 21 September 2021	Tuesday, 14 December 2021	Tuesday, 15 February 2022
Tuesday, 19 October 2021	Tuesday, 18 January 2022	Tuesday, 15 March 2022
Tuesday, 16 November 2021		

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.