

WHINBURGH & WESTFIELD PARISH COUNCIL

9 February 2021

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held **via video link** on Tuesday, 16 February 2021 at 7.30 p.m. for the purpose of transacting the following business. Join the meeting using computer, iPad, mobile phone or the like, via this link: <https://us02web.zoom.us/j/82632529777>, or using a land-line telephone dial 0203 695 0088 and follow the instructions, entering meeting number 826 3252 9777.

Julian Gibson
Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 12 January 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** the following correspondence:
 - 7.1. Barclays Bank Plc: Your Business accounts - at a glance - Your balances on 29 January 2021.
 - 7.2. Barclays Bank Plc: Your Community Account statement - 1-29 January 2021.
 - 7.3. Barclays Bank Plc: Your Active Saver Account statement - 1-29 January 2021.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where applicable.
 - 8.1. **3PL/2020/1405/O: Land off Dereham Road, (north of Lolly Moor, Westfield).** Proposed Bungalow. **To note** that Cllr. Martin had asked for this application to be called in, in the event that the Officers are minded to approve, and **to receive** notice that the application has been Refused.
 - 8.2. **3PL/2021/0160/HOU: Sycamore Cottage, Dereham Road, Whinburgh.** Two storey extension to the rear of the property and single story extension to the side.
9. **To note** that at the time of issuing this agenda, the COVID legislation permitting Parish Councils to meet virtually is due to expire at midnight on 6 May 2021 (and it is believed that the Government is resisting the lobbying of both the National Association of Local Councils and the Society of Local Council Clerks to have this extended), and **to consider** any suitable action.

10. **Finance.**

- 10.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,004.36 (Salary for 28 December 2020 to 28 March 2021: £946.66; payment for use of home as office: £13.00; Mileage Allowance Payment for 8 December 2020 to 9 February 2021: £24.70; Telephone Allowance Payment: £20.00).
 - 10.2. **To approve** payment of £54.39 (Postage & telephones £45.39; Other - H M Land Registry search £9.00) to the Clerk as reimbursement for items paid on behalf of the Council for 8 December 2020 to 9 February 2021.
 - 10.3. **To approve** payment of £779.94 (£649.95 + £129.99 VAT) to Net World Sports, in settlement of invoice 12317 for supply of a football goal.
 - 10.4. **To approve** payment of £5,410.93 (£4,509.11 + £901.82 VAT) to NGF Play Limited, being the required 30% deposit with the order of new play equipment.
 - 10.5. **To note** that on 8 February 2021 Octopus Energy will deduct £42.96 (£40.91 + £2.05 VAT) from the Council's account by direct debit, in settlement of invoice no. 0009, for electricity supplied.
 - 10.6. **To note** receipt of the following credit:
 - 10.6.1. Norfolk Community Foundation - £5,000.00 - Breckland Council Matched Funding grant - 29 January 2021.
 - 10.7. **To receive** the monthly Financial Report.
11. **To decide** on any matters for consideration at next meeting.
12. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 16 March 2021 at 7.30 p.m., via Zoom video link.

Possible Future Meeting dates:

Tuesday, 16 February 2021	Tuesday, 20 July 2021	Tuesday, 14 December 2021
Tuesday, 16 March 2021	Tuesday, 17 August 2021	Tuesday, 18 January 2022
Tuesday, 20 April 2021	Tuesday, 21 September 2021	Tuesday, 15 February 2022
Tuesday, 18 May 2021	Tuesday, 19 October 2021	Tuesday, 15 March 2022
Tuesday, 15 June 2021	Tuesday, 16 November 2021	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.