

WHINBURGH & WESTFIELD PARISH COUNCIL

12 January 2021

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held **via video link** on Tuesday, 19 January 2021 at 7.30 p.m. for the purpose of transacting the following business. Join the meeting using computer, iPad, mobile phone or the like, via this link: <https://us02web.zoom.us/j/83435096321>, or using a land-line telephone dial 0203 695 0088 and follow the instructions, entering meeting number 834 3509 6321.

Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 15 December 2020.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** the following correspondence:
 - 7.1. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 December 2020.
 - 7.2. Barclays Bank Plc: *Your Community Account* - 1-31 December 2020.
 - 7.3. Barclays Bank Plc: *Your Active Saver Account* - 1-31 December 2020.
 - 7.4. *Clerks & Council Direct* - January 2021.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where applicable.
 - 8.1. **3PL/2020/1405/O: Land off Dereham Road, (north of Lolly Moor, Westfield).**
Proposed Bungalow.
9. **To note** that, following the transfer of Breckland into Tier 4, further payments under the Local Restrictions Support Grant scheme were paid into the Council's account by Breckland Council, £677 for the period of 14 days from 26 December, and £1,334 for the period of 14 days from 9 January to 5 February, and **to consider** transferring these funds and any future grants received under this scheme into the Pavilion Earmarked Reserve.
10. **To note** that Breckland Council has agreed to provide a grant towards the Play Equipment project for £5,000 or 28% of the total project cost (whichever is the lower amount). The

Chairman and the Clerk will sign the required Funding Agreement, so that the grant money can be released by Breckland.

11. **To note** that the Clerk has advised NGF Play Limited that the Council wished to go ahead with the full £15,000 purchase of play equipment and asked for their plan for the implementation. The Clerk will also now place the order for the new goal.
12. **To receive** an update regarding the Whinburgh sign.
13. **To unveil** the contents of the time capsule recovered from the old Whinburgh Sign plinth, and **to consider** adding more modern items and re-interring this in a suitable container.
14. **To consider** a request received by Cllr. Latham for something to be done to improve the safety of the location where children wait for the school bus at the junction of Church Road and the B1135.
15. **To consider** a request received from the Church Warden and Treasurer of the Whinburgh & Westfield Parochial Church Council for an additional grant of £500 towards the cost of grass-cutting in the two churchyards. Note: The Clerk has previously advised the Council that the legal advice which the National Association of Local Councils has received concerning such payments is that they would be *ultra vires* in view Section 8 of the *Local Government Act 1894*.
16. **To consider** items to be added to a list of flooding issues, as proposed by Breckland Councillor Ian Martin.
17. **To agree** a schedule of meeting dates for 2021/22.
18. **Finance.**
 - 18.1. **To approve** payment of £940.00 to David Stoker in settlement of invoice no. 0022, for dismantling the plinth and re-setting the new post for the Whinburgh sign.
 - 18.2. **To note** that on 28 August 2020 Everflow Water deducted £11.28 from the Council's account by Direct Debit, in settlement of their Invoice no. 789462 for water services.
 - 18.3. **To note** that on 15 January 2021 Octopus Energy will deduct £21.98 (£20.93 + £1.05 VAT) from the Council's account by direct debit, in settlement of invoice no. 0008, for electricity supplied.
 - 18.4. **To note** receipt of the following credit:
 - 18.4.1. Breckland Council - £677.00 - Government Local Restrictions Support Grant - 31 December 2020 (to cover the period of 14 days from 26 December).
 - 18.4.2. Barclays Bank Plc - £12.28 - Active Saver Account Interest - 31 December 2020.
 - 18.4.3. Breckland Council - £1,334.00 - Government Local Restrictions Support Grant - 11 January 2021 (to cover the period of 28 days from 9 January to 5 February).
 - 18.5. **To receive** the monthly Financial Report.
19. **To decide** on any matters for consideration at next meeting.
20. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 16 February 2021 at 7.30 p.m., via Zoom video link.

Possible Future Meeting dates:

Tuesday, 16 February, 2021

Tuesday, 16 March, 2021

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.