

WHINBURGH & WESTFIELD PARISH COUNCIL

7 October 2020

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held via video link on **Wednesday**, 14 October 2020 at 7.30 p.m. for the purpose of transacting the following business. To join the meeting click on this link: <https://us02web.zoom.us/j/85669356116> , or phone 0203 695 0088 and follow the instructions, entering meeting number 8566 9356 116.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 15 September 2020, and **to sign** the minutes of the Meetings held on 18 February, 15 April, 19 May, 16 June and 15 July 2020, each of which were approved at the subsequent meeting.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [12] **Dog Waste Bin for northern Westfield.** NCC Highways has approved the amended proposed site south of the entrance to Whinburgh FP1, and Breckland has confirmed that the bin can be installed. The Clerk will then advise Breckland so it can be added to their emptying list.
 - 6.2. [15] **Former Highway Surveyor's Land, Westfield.** The new owner of the Brambles has confirmed that there has been no pruning of his Monkey Puzzle tree since he purchased the property, and so it seems likely that the previous owners had done this and dumped the pruning's on the Council land.
7. **To acknowledge receipt** of the following correspondence.
 - 7.1. **Breckland Planning Enforcement:** Four Planning Enforcement Notices relating to Greenacres, Dereham Road, Westfield (Ref: ENF/295/PAR).
 - 7.2. **Barclays Bank Plc:** Your Business accounts - at a glance - Your balances on 30 September 2020.
 - 7.3. **Barclays Bank Plc:** Your Community Account - 29 August - 30 September 2020.
 - 7.4. **Barclays Bank Plc:** Your Active Saver Account - 29 August - 30 September 2020.

- 7.5. **Norfolk Association of Local Councils:** Norfolk ALC becomes a cooperative.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where.
- 8.1. **3PL/2020/1014/HOU: Brook Vale Barn, Church Road, Whinburgh.** Erection of 4 bay Cart Lodge.
- 8.2. **3PL/2010/1361/F: Land east of Yaxham Road, south of Dumping Green, Dereham.** Application for Erection of 255 dwellings with associated open space. To receive notice that an appeal has been made against the decision of Breckland Council to refuse to grant planning permission (Ref: APP/F2605/W/20/3256146).
- 8.3. **3PN/2020/0049/UC: Barn 2, Manor Farm, Church Road, Whinburgh.** Prior approval for proposed change of use of agricultural barn to 4 dwellings (Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3 Class Q.
- 8.4. **3PL/2020/1101/HOU: Barleyfield, 1 Church Road, Whinburgh.** First floor extension to Side and Single Storey Extension to Rear with Porch/Canopy Extension to Front.
9. **To note** that the Clerk has responded to the Government's consultation paper *Changes to the current planning system* on behalf of the Council, following consultation with Members.
10. **To consider** making a response to the Government's consultation paper *Planning for the future* (see https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf).
11. **To consider** making a response to the Boundary Commission's draft recommendations for Norfolk County Council (see <https://consultation.lgbce.org.uk/node/18494>).
12. **To consider** agreeing to share the cost of purchasing a copy of *Arnold-Baker on Local Council Administration* jointly with the other three Councils for which the Clerk works, at a cost of £37.50 each.
13. **To note** that the Clerk has done what is necessary to ensure that the Council complies with *The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*, having due regard to the Disproportionate Burden exemptions, and has uploaded an Accessibility Statement to the site.
14. **To select** a football goal to be purchased for Whinburgh Playing field in replacement of those to be removed.
15. **To receive** an update into the situation regarding the proposed new Children's Play / Adult fitness equipment area.
16. **To receive** a report from Cllr. Whiteley into the situation regarding builders prepared to quote for the necessary work to install the new Whinburgh Village sign, and **to agree** the way forward.
17. **Finance.**
- 17.1. **To approve** payment of £72.00 (£60.00 + £12.00 VAT) to Norfolk Association of Local Councils in settlement of invoice no. 4245, being the cost of Cllr. Latham attending the *Being an effective Councillor* training on 22-23 September 2020.
- 17.2. **To approve** payment of £6.25 to Norfolk Association of Local Councils, being this Council's share of the cost of the Clerk completing Website Accessibility Training on 13 July 2020.
- 17.3. **To note** that on 30 September 2020 Everflow Water deducted £4.26 from the Council's account by Direct Debit, in settlement of their Invoice no. 678354 for water supplied.
- 17.4. **To note** receipt of the following credit:
- 17.4.1. Breckland Council Precept: £3,650 – 1 October 2020.
- 17.5. **To receive** the monthly Financial Report.
18. **To decide** on any matters for consideration at next meeting.

19. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 17 November 2020 at 7.30 p.m., via Zoom video link.

Possible Future Meeting dates:

Tuesday, 17 November, 2020

Tuesday, 15 December, 2020

Tuesday, 19 January, 2021

Tuesday, 16 February, 2021

Tuesday, 16 March, 2021

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.