

WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 19 January 2016 at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Present Councillors: Roland Terry (Chairman), Nick Anema, William Downes, John Stevens, Simon Whiteley.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Councillors Hansell and Makinson.
- 2 **Declarations of interest.** Councillor Anema referred to his Disclosable Pecuniary Interest in agenda item 8.6 and an interest in item 8.1 as a neighbour. Councillor Downs referred to his Disclosable Pecuniary Interest in agenda item 8.2. Both said that they would leave the room for these items and so take no part in the discussion or decision making. District Councillor Pablo Dimoglou, who was also present, said that as a matter of courtesy to the Council he would leave the room during agenda item 8.1, as he was the applicant.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.**
 - 4.1 Councillor Dimoglou made a few comments about the reasons behind his application (item 8.1). He then mentioned the Breckland Local Plan, which was on the agenda, and recommended that Councillors and other interested parishioners attend one of the Drop in sessions to learn more. He said he had been lobbied regarding agenda item 8.2, and understood that the applicant had tried to accommodate the concerns of neighbours.
 - 4.2 A parishioner said that he had indeed been talking with Councillor Dimoglou about agenda item 8.2, and had originally been quite happy, but was now changing his mind and would be objecting. A second parishioner also voiced her objections.
 - 4.3 A number of members of the public voiced their objections to the proposals in agenda item 8.6. The Chairman reminded people they could make their objections to this or any other applications known directly to Breckland Council via their website.
 - 4.4 It was pointed out that the grips inserted on Dereham Road, Westfield to allow the water to drain from the road into the River Tudd are in fact working the other way round when the river level rises. The Clerk said he would report this to Highways.
 - 4.5 It was also said that one of the chevrons on the first bend of the B1135 south of the railway bridge had been knocked over. The Clerk will report it.
- 5 **Minutes.** The minutes of the meeting held on Tuesday, 15 December 2015 were **confirmed** and **signed**.
- 6 **Matters arising.**
 - 6.1 [4.3, Minutes of 21 July 2015] **Chapel Farm, Dereham Road, Whinburgh.** The Breckland Planning Enforcement Manager says that following a full investigation and having taken advice from planning colleagues, his conclusion is that the outbuilding is permitted development under Class E of The Town and Country Planning (General Permitted Development) (England) Order 2015.
 - 6.2 [6.1] **Transparency Fund.** The Council's revised bid for £1,324.98 from the Transparency Fund has been successful, and the grant paid into the bank account. The Clerk commented that this will take the total he has been involved obtaining in grants from various bodies for the four councils for which he works to in excess of

£100,000. He will now go ahead with purchasing the items and setting up the telephone line and internet connection.

7 Correspondence. The following correspondence was **received**.

- 7.1 Breckland Council: *Queen's 90th Birthday Grant Scheme*.
- 7.2 ExtraEnergy: *Electricity bill* - 18 August - 17 November 2015.
- 7.3 Barclays Bank Plc: *Your Community Account statement* - 1-31 December 2015.
- 7.4 Barclays Bank Plc: *Your Active Saver Account statement* - 1-31 December 2015.
- 7.5 Barclays Bank Plc: *Your complaint to Barclays - Keeping you updated* - We are looking at this again (A3424356).
- 7.6 Barclays Bank Plc: *Your complaint - Signature Mandate* - We're unable to re-open our investigation (A3424356).
- 7.7 UK Power Networks: *Wayleave remittance advice*.
- 7.8 Clerks & Council Direct - January 2016.

8 Planning.

Councillor Anema and District Councillor Dimoglou left the room for the next item.

- 8.1 **3PL/2015/1241/F: Plot 7, Priors Field, Yaxham Waters, Dereham Road, Yaxham.** Application for Stationing of Holiday Lodge (caravan). It was **resolved** that the Council had no objection, providing conditions were applied which would mean that development should not start until the planned connection to the Anglia Water main sewerage system had been completed (planned before June 2016) and that, as with the existing lodges, this new one was not for permanent occupation but would only be occupied for up to 11 months of the year.

Councillor Downes left the room for the next item.

- 8.2 **3PL/2015/1411/O: Land Adjacent Wesley House, Dereham Road, Westfield.** Application for Erection of 3 no. dwellings. It was **resolved** that the Council objected on the grounds of lack of sustainability, drainage, accuracy of information in the application, and traffic issues.
- 8.3 **3PL/2015/1429/F: Land Adjacent Sundance, Shop Street, Whinburgh.** Application for Erection of dwelling with attached double garage. It was **resolved** that the Council had no objection in principle, but was concerned that the application says it would be connected to an existing drainage system when there is none, and that a septic tank is proposed for sewerage when most more modern properties on shop street have treatment plants.
- 8.4 **3PL/2015/1416/O: Overdunit, 4 Fieldings Drive, Yaxham.** Application for outline permission to Erect dwelling and garage. It was **resolved** that the Council had no objection, but had the usual concerns about the adequacy of the drainage system, as the adjacent railway line is quite often flooded.
- 8.5 **3PL/2015/1473/F: Land affronting Dereham Road, Shipdham.** Application for Alterations and extension of existing farm building to form one dwelling. It was **resolved** that the Council had no objection.

Councillor Anema left the room for the next item.

- 8.6 **3PL/2015/1490/O: Land off Shipdham Road, Westfield Road and Westfield Lane, Toftwood, Dereham.** Application for outline permission for Residential development for a minimum of 291 dwellings, link roads, open space and recreational

space. It was **resolved** that the Council objected for a large number of reasons, which can be seen on the Breckland Council planning website.

- 8.7 **3PL/2015/1224/O: Shop Street, Whinburgh.** Two new dwellings on land at Shop Street, Whinburgh. Outline planning permission dated 15 January 2015 was **received**.
- 9 **Wayleave Payment.** The Clerk reported that he had noticed that there is electrical equipment (pole, stay, oversail wires) owned by UK Power Networks on the Playing Field for which the Council was not receiving a wayleave payment. He contacted UK Power Networks, and as a result this has been added to the Council's existing list of wayleaves, and a payment (back dated for 6 years) in the region of £96 will be included with the next due payment in October 2016. This was **noted**, and the Clerk was thanked for spotting this.
- 10 **Breckland Local Plan Preferred Directions Consultation.** The documents for this consultation (which are available on-line at <http://consult.breckland.gov.uk>) were **received**. The Chairman encouraged members (and also invited parishioners) to attend one of the Drop-in Sessions organised by Breckland Council, and asked for the documents to be circulated round members.
- 11 **Clean for the Queen.** The Clerk explained that *Country Life* magazine had launched a campaign to clear up the country in time for the Queen's 90th birthday this year, and was encouraging Councils and other organisations to run litter-picks. Breckland Council had recently advised parish council clerks that it had 20 grants of up to £200 available for organisations which ran a litter pick to go towards the costs of a community event to celebrate the birthday. However, time was very tight, in that the grant application (with full details of the litter-pick and event, including pricing) must be in by 1 February, the litter-pick has to be held between 1 February and 21 March, the successful applications would only be announced by 15 February, and the event has to be held between 21-25 April, so the Council would have to commit to the celebratory event before knowing whether the grant would be available. In view of the impossible time scale, it was **agreed** to take no action.
- 12 **Section 106 grants.** Following the comments made by District Councillor Paul Claussen at last month's meeting, the Chairman asked for ideas for any projects which the Council might wish to undertake with the assistance of Section 106 grant funding. The only suggestions were for an additional piece of play equipment (as the existing ones are very old), or trying to get the path to the pavilion surfaced, but these are only possibilities for the future.
- 13 **Finance.**
- 13.1 **Stationery.** It was **resolved** that cheque number 100677 for £77.88 (£64.90 + £12.98 VAT) to Viking be signed in settlement of their invoice no. 555490 for stationery. (*Local Government Act 1972 s.111*)
- 13.2 **Playing Field.** It was **resolved** that cheque number 100678 for £118.44 (£98.70 + £19.74 VAT) to Councillor Anema be signed, in reimbursement for his having paid MKM Building Supplies in respect of invoices numbered 0037/03104344, 037/03104347, and 0037/03104375 for sand used to embed the matting beneath the play equipment. (*Public Health Act 1875 s.164 & Local Government Act 1972 Sch.14 para.27*)
- 13.3 **Pavilion.** It was **noted** that ExtraEnergy had collected payment of £59.26 (£56.44 + £2.82 VAT) by direct debit in settlement of invoice no. 06517111, for electricity in the Pavilion. The Clerk reported that this was based on an estimated reading which was considerably in excess of the actual figure. He had contacted them providing the correct reading, and a refund is expected in the next bill.

- 13.4 **Monthly Financial Report.** The report for the month ended and 31 December 2015 was received.
- 14 **Matters for consideration at next meeting.** None.
- 15 **Next meeting.** It was confirmed that the next meeting will be on **Tuesday, 16 February 2016**, at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Confirmed:

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Roland Terry, Chairman

16 February 2016

Possible Future Meeting dates:

Tuesday, 16 February 2016	Tuesday, 19 July 2016	Tuesday, 13 December 2016
Tuesday, 15 March 2016	Tuesday, 16 August 2016	Tuesday, 17 January 2017
Tuesday, 19 April 2016	Tuesday, 20 September 2016	Tuesday, 20 February 2017
Tuesday, 17 May 2016 *	Tuesday, 18 October 2016	Tuesday, 20 March 2017
Tuesday, 21 June 2016	Tuesday, 15 November 2016	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.

*Annual Parish Meeting and Annual Meeting of the Parish Council.