

WHINBURGH & WESTFIELD PARISH COUNCIL

12th December 2023

To all members of the Council

You are hereby summoned to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 12th December 2023 at 7.30 p.m. for the purpose of transacting the following business.

Rebecca Wade
Clerk to the Council

Agenda

1. **To receive** apologies for absence.
2. **To receive** declarations of interest in agenda items and consider any dispensation requests.
3. **Open forum for public participation:** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
4. **Standing item:** Play equipment inspection.
 - 4.1. To consider the monthly Play equipment inspection
 - 4.2. To receive an update on quotes for the Playground fence
5. **To approve** and **sign** the minutes of the meeting held on Tuesday, 14th November 2023.
6. **Correspondence received since November meeting**
7. **Planning**
 - 7.1. To receive and consider any new planning applications
 - 7.2. To note any planning decisions
 - 7.3. Other planning issues

To receive an update on flooding at building work's on land adjacent to Lowdell's House
8. **To consider** granting the Freedom of the Parish
9. **To receive an update on** River Tud pollution
10. **To receive an update on** Shipdham Road, Westfield speed limit
11. **To review** and discuss adopting the Biodiversity Policy to comply with our duty under the Environment Act 2021
12. **Highway Surveyors Land, Steggs Lane**
13. **Finance**
 - 13.1. To agree the following items for payment (December) * already paid

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus Energy	November electricity	60.91	2.90	58.01
Clerk	Wages and expenses	532.16	-	532.16

13.2. To note receipt of the any credits

Detail	Total
None	

13.3. To agree the Budget for 2024/25

13.4. To agree the Precept for 2024/25

13.5. To receive the monthly financial report

14. **Urgent business** to consider any issues raised by Cllrs that the Chairman considers urgent.
15. **To decide** on any matters for consideration at the next meeting.
16. **To confirm the next meeting dates** of the Parish Council as Tuesday, 13th February 2024 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.
17. **To pass a resolution** (under the Public Admission to meeting Act 1960) to exclude members of the public and press from the rest of this meeting on the grounds that it could involve the disclosure of private and confidential information.

Co-option of Councillor