

## WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 18 February 2020 at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Present Councillors: Tony Needham (Chairman), Siân Carrel, Mike Goodrick, Mark Hansell, Simon Whiteley. Julian Gibson (Clerk)**

- 1 **Shirley Nield.** The Council **noted** with regret the recent passing of Shirley Nield, a previous Councillor and Chairman of this Council until she stood down at the elections in May 2007. Several members voiced their memories, and she was described as “a fantastic lady!”
- 2 **Apologies for absence.** It was **resolved** to accept the reason for absence given by Cllr. Anema.
- 3 **Declarations of interest.** None.
- 4 **Dispensations.** None.
- 5 **Public Participation Session.**
  - 5.1 District Councillor Ian Martin explained that he had met with the Planners and pressed them to consider the four outstanding Westwood Stud applications together, and pointed out that in that case that would mean that 11 properties were on the one site, which would bring section 106 into play, and also exceed the number of properties permitted off one private road. The officers called the applicant in, and pointed out that if all the plans were to be progressed one property would have to be social housing, and also other unacceptable features of the overall plans. As a result two applications have been withdrawn, which brings the total number of properties down to nine.
  - 5.2 County Councillor Ed Connolly explains the situation with the division boundary review, where it has been agreed that the number of county councillors would remain at 84, but there would be some changes to which parishes were in which division.
- 6 **Minutes.** The minutes of the meeting held on Tuesday, 14 January 2020 were **confirmed** and **signed**.
- 7 **Matters arising.** None.
- 8 **Correspondence.** The following correspondence was **received**.
  - 8.1 Norfolk Constabulary: *Shipdham with Scarning & Mattishall Newsletter* - January 2020.
  - 8.2 Cllr. Ian Martin: *Email Re: Westwood Stud applications withdrawn*.
  - 8.3 Breckland Councillor Ian Martin: *Monthly report*.
  - 8.4 Breckland Council: *Casual Vacancy*.
  - 8.5 Norfolk Constabulary: *Shipdham with Scarning & Mattishall Newsletter* - February 2020.
  - 8.6 Barclays Bank Plc: *Your Business accounts - at a glance* - as at 31 January 2020.
  - 8.7 Barclays Bank Plc: *Your Community Account* - 1-31 January 2020.
  - 8.8 Barclays Bank Plc: *Your Active Saver Account* - 1-31 January 2020.
  - 8.9 Pricilla Bacon Hospice: *Appeal letter*.
- 9 **Planning.**
  - 9.1 **3PL/2018/1052/F: New Barn Place, Dereham Road, Garvestone.** Construction of a ménage (retrospective - altered location and footprint from that approved under 3PL/2015/0948/F). Planning Permission dated 16 January 2020 was **received**.
  - 9.2 **3PL/2018/1207/O: Westwood Stud, Dereham Road, Westfield.** Erection of 2 New Dwellings. It was **noted** that this application has been withdrawn.

- 9.3 **3PL/2019/1225/F: Northfields Lane (aka Westwood Stud), Westfield.** Change of Use of Agricultural Land to Residential (Garden Space) and Access Land (Provide Road Access Improvements) with conditions. It was **noted** that this application has been withdrawn.
- 9.4 **3PL/2019/1226/VAR: Northfields Lane (aka Westwood Stud), Westfield.** Variation of Condition 2 on pp 3PL/2018/0597/VAR - Revised house design for plots 2 & 3 to include single storey rear extension. Planning Permission dated 30 January 2020 was **received**.
- 9.5 **3PL/2010/1361/F. Land east of Yaxham Road, south of Dumpling Green, Dereham.** Application for Erection of 255 dwellings with associated open space. Refusal of Planning Permission dated 21 January 2020 was **received**.
- 9.6 **3PL/2019/1532/D: Willow Cottage, Dereham Road, Westfield.** Reserved matters application for two dwellings following outline approval 3PL/2017/1242/O. Planning Permission dated 3 February 2020 was **received**.
- 9.7 **3PL/2019/1181/D: Northfields Lane (aka Westwood Stud), Westfield.** Reserved matters for submission for proposed 3 dwellings with detached garages following outline permission 3PL/2017/1162/O. Consultation on Amended drawings 02D, 03E, 04D, 05A, 06A, 07A, 08, 09, 10A, 11A, 12A & 13A. It was **resolved** that providing certain conditions were applied, the Council would have no objections. These conditions being: (1) the inclusion of the attenuation pond which was in the Outline application; (2) inclusion of the wildlife buffer which appeared in the outline plans (ENV02 requires all development to “demonstrate how net gains for biodiversity are being secured”; (3) production of a suitable surface water drainage plan; (4) satisfactory explanation of the strange indicated locations for private sewerage plants for each property, and confirmation that these will have no impact on the River Tud; and (5) Plot 2 has an expansive garden, so condition to a single dwelling on the plot.
- 10 Casual Vacancy.** The Chairman has now received, with regret, the formal resignation of Cllr. Bob Brace. The Clerk was asked to write to thank him for his work as a Councillor. The Clerk advised Breckland Council, and the notice inviting residents to call for an election has been posted for the required period of time. No such requests were made, and so the Council has the power to fill the vacancy by co-option as soon as is practicable. The Clerk will put this on the next agenda.
- 11 Pavilion Manager.** It was **agreed** to accept offer from Mr Bob Brace to continue to act as Pavilion Manager, and to continue to lead the Play Equipment Project. The Clerk was asked to write to him to confirm this, and to set out the limits of his powers.
- 12 Exclusion of the Public.** It was **resolved** that, under *Public Bodies (Admission to Meetings) Act 1960, s.1(2)*, the public and press should be excluded for the discussion of the next item, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- 13 Former Highway Surveyor’s Land, Garvestone.** Following advertising this land for rent, only one expression of interest was received, and that was from Cllr. Anema. Rental of this land will be subject to a formal contract under which the tenant would be obliged to improve the land, which is currently in a very poor state. It was **agreed** to rent the land to Cllr. Anema.
- 14 Finance.**
- 14.1 **Clerk’s salary.** It was **resolved** that cheques numbered 100822 & 100823 totalling £959.34 (salary for 30 December 2019 to 29 March 2020: £921.64; payment for use of home as office: £13.00; Mileage Allowance Payment for 10 December 2019 to

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

11 February 2020: £24.70) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

14.2 **Monthly Financial Report.** The report for the month ending 31 January 2020 was **received.**

15 **Matters for consideration at next meeting.** None.

16 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 17 March 2020**, at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Confirmed:**

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**Tony Needham, Chairman**

17 March 2020

**Possible Future Meeting dates:**

- |                          |                            |                            |
|--------------------------|----------------------------|----------------------------|
| Tuesday, 17 March 2020   | Tuesday, 18 August 2020    | Tuesday, 15 December, 2020 |
| Wednesday, 15 April 2020 | Tuesday, 15 September 2020 | Tuesday, 19 January, 2021  |
| Tuesday, 19 May 2020*    | Wednesday, 14 October 2020 | Tuesday, 16 February, 2021 |
| Tuesday, 16 June 2020    | Tuesday, 17 November, 2020 | Tuesday, 16 March, 2021    |
| Wednesday, 15 July 2020  |                            |                            |

\*Annual Parish Meeting & Annual Meeting of the Parish Council.

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.

