

WHINBURGH & WESTFIELD PARISH COUNCIL

11 February 2020

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 18 February 2020 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To note** the recent passing of Shirley Nield, a previous Councillor and Chairman of this Council until she stood down at the elections in May 2007.
2. **To consider accepting** the reasons for any apologies for absence.
3. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
4. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
5. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
6. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 14 January 2020.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
8. **To receive** Correspondence (available at the meeting).
 - 8.1. Norfolk Constabulary: *Shipdham with Scarning & Mattishall Newsletter* - January 2020.
 - 8.2. Cllr. Ian Martin: *Email Re: Westwood Stud applications withdrawn.*
9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 9.1. **3PL/2018/1052/F: New Barn Place, Dereham Road, Garvestone.** Construction of a ménage (retrospective - altered location and footprint from that approved under 3PL/2015/0948/F). **To receive** Planning Permission dated 16 January 2020.

- 9.2. **3PL/2018/1207/O: Westwood Stud, Dereham Road, Westfield.** Erection of 2 New Dwellings. **To note** that this application has been withdrawn.
- 9.3. **3PL/2019/1225/F: Northfields Lane (aka Westwood Stud), Westfield.** Change of Use of Agricultural Land to Residential (Garden Space) and Access Land (Provide Road Access Improvements) with conditions. **To note** that this application has been withdrawn.
- 9.4. **3PL/2019/1226/VAR: Northfields Lane (aka Westwood Stud), Westfield.** Variation of Condition 2 on pp 3PL/2018/0597/VAR - Revised house design for plots 2 & 3 to include single storey rear extension. **To receive** Planning Permission dated 30 January 2020.
- 9.5. **3PL/2010/1361/F. Land east of Yaxham Road, south of Dumpling Green, Dereham.** Application for Erection of 255 dwellings with associated open space. **To receive** Refusal of Planning Permission dated 21 January 2020.
- 9.6. **3PL/2019/1532/D: Willow Cottage, Dereham Road, Westfield.** Reserved matters application for two dwellings following outline approval 3PL/2017/1242/O. **To receive** Planning Permission dated 3 February 2020.
- 9.7. **3PL/2019/1181/D: Northfields Lane (aka Westwood Stud), Westfield.** Reserved matters for submission for proposed 3 dwellings with detached garages following outline permission 3PL/2017/1162/O. Consultation on Amended drawings 02D, 03E, 04D, 05A, 06A, 07A, 08, 09, 10A, 11A, 12A & 13A.
10. **To note** that the Chairman has now received the resignation of Cllr. Bob Brace with regret, and that the Clerk has advised Breckland Council so as to start the process to fill the resultant Casual Vacancy. The required Notice of Vacancy was been posted and the 14 day period expired on 11 February. The Clerk hopes to have received confirmation of the next steps from Breckland by the date of the meeting.
11. **To agree** to accept Mr Brace's offer to continue to act as Pavilion Manager, and to continue to lead the Play Equipment Project after the Council has agreed the limits of his powers to commit the Council.
12. **To resolve** under *Public Bodies (Admission to Meetings) Act 1960, s.1(2)* to exclude the public and press for the discussion of the next item as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
13. **To consider** future plans for the Former Highway Surveyor's Land, Garvestone.
14. **Finance.**
- 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £959.34 (salary for 30 December 2019 to 29 March 2020: £921.64; payment for use of home as office: £13.00; Mileage Allowance Payment for 10 December 2019 to 11 February 2020: £24.70).
- 14.2. **To receive** the monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 17 March 2020 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

Tuesday, 17 March 2020	Tuesday, 18 August 2020	Tuesday, 15 December, 2020
Wednesday, 15 April 2020	Tuesday, 15 September 2020	Tuesday, 19 January, 2021
Tuesday, 19 May 2020*	Wednesday, 14 October 2020	Tuesday, 16 February, 2021
Tuesday, 16 June 2020	Tuesday, 17 November, 2020	Tuesday, 16 March, 2021
Wednesday, 15 July 2020		

*Annual Parish Meeting & Annual Meeting of the Parish Council.
Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.