

# WHINBURGH & WESTFIELD PARISH COUNCIL

7 January 2020

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 14 January 2020 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 17 December 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. **Land south of Lolly Moor.** The Breckland Tree Officer points out that the trees were not protected by a TPO and were not protected by being located within the Conservation Area, therefore his council has no powers to take the matter any further. The Forestry Commission has said that the felling licence in the area is for cricket bat willow, confirms that there were no constraints requiring any consultation with council or Natural England, and says that the area will be restocked with one cricket bat willow for every tree felled. The Clerk has advised the interested resident accordingly.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. *Clerks & Councils Direct* - January 2020.
  - 7.2. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 December 2019.

- 7.3. Barclays Bank Plc: *Your Community Account statement* - 30 November - 31 December 2019.
- 7.4. Barclays Bank Plc: *Your Active Saver Account statement* - 30 November - 31 December 2019.
- 7.5. Breckland Councillor Ian Martin: *Monthly report*.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2019/1532/D: Willow Cottage, Dereham Road, Westfield.** Reserved matters application for two dwellings following outline approval 3PL/2017/1242/O. (Extension of response date until 17 January agreed by Breckland.) ALSO to consider whether to ask for a call-in.
- 8.2. **3PL/2019/1194/VAR: Lowdells House, Shop Street, Whinburgh.** Variation of Condition 2 of 3PL/2017/1472/F - Revised Entrance to the site. Further amendments in line with highway advice.
9. **To receive** an update from Cllrs. Anema and Whiteley regarding the hedges round the old bowls green.
10. **Finance.**
- 10.1. **To approve** payment of £600.00 to Neville Lake in settlement of his invoices dated 11 December & 20 December 2019 for grass cutting and maintenance of Whinburgh Playing Field (including the old bowls green) in the 2019 season.
- 10.2. **To receive** the following credit: Barclays Bank Plc: £24.52 Interest - 31 December 2019.
- 10.3. **To receive** the monthly Financial Report.
11. **To decide** on any matters for consideration at next meeting.
12. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 18 February 2020 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 18 February 2020	Tuesday, 14 July 2020	Tuesday, 15 December, 2020
Tuesday, 17 March 2020	Tuesday, 18 August 2020	Tuesday, 19 January, 2021
Tuesday, 14 April 2020	Tuesday, 15 September 2020	Tuesday, 16 February, 2021
Tuesday, 19 May 2020*	Tuesday, 13 October 2020	Tuesday, 16 March, 2021
Tuesday, 16 June 2020	Tuesday, 17 November, 2020	

\*Annual Parish Meeting & Annual Meeting of the Parish Council.

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.