

# WHINBURGH & WESTFIELD PARISH COUNCIL

11 November 2019

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 19 November 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 15 October 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [19, Minutes of 18 June 2019] **Planning Enforcement - Greenacres, Dereham Road, Westfield.** District Cllr. Ian Martin has been advised by Breckland Planning Enforcement that that matters are progressing and that Breckland Council is likely to make a formal decision on whether to take action in the near future.
  - 6.2. [6.1] **“Road Closed” signs arising from work on A47.**
  - 6.3. [6.2] **Bank signatories.** At last Barclays has confirmed in writing that the Mandate Change Request relating to Whinburgh Parochial Charities made last June is now in place.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. Norfolk Citizens Advice: *Appeal letter.*
  - 7.2. Breckland Council: *Parish Precept Requirement 2020-21.*

- 7.3. Breckland Council: *Guidance for setting parish/town precepts 2020/21.*
  - 7.4. Breckland Council: *Receipt of Inspectors (sic) Report.*
  - 7.5. Norfolk County Council Fire and Rescue Service: *Your views on our draft integrated Risk Management Plan.*
  - 7.6. *Clerks & Councils Direct* - November 2019.
  - 7.7. District Cllr. Ian Martin: *Monthly report.*
  - 7.8. Barclays Bank Plc: *Instant access savings rates are reducing.*
  - 7.9. Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 31 October 2019.
  - 7.10. Barclays Bank Plc: *Your Community Account Statement* - 1-31 October 2019.
  - 7.11. Barclays Bank Plc: *Your Instant Access Account Statement* - 1-31 October 2019.
  - 7.12. Breckland Council: *Breckland Town & Parish Forum* - 12 February 2020.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2019/0894/HOU: Blythburgh House Dereham Road, Garvestone, Whinburgh.** Single storey side extension. **To note** that the Clerk has responded “no objection” under his delegated powers having consulted with five councillors.
  - 8.2. **3PL/2019/1226/VAR: Northfields Lane, Westfield.** Variation of Condition 2 on pp 3PL/2018/0597/VAR - Revised house design for plots 2 & 3 to include single storey rear extension. **To note** that the Clerk has responded under his delegated powers having consulted with five councillors, saying that the Council objected on the grounds that the proposed extensions were very poorly designed, and out of character with the rest of the development. Breckland Councillor Ian Martin has confirmed that this application, together with three other applications on the same site, will be called in for determination by Breckland Planning Committee should the officers be minded to approve.
  - 8.3. **3PL/2019/1106/HOU: Lakeside, Dereham Road, Whinburgh.** Rear single storey oak framed extension. **To receive** planning permission dated 16 October 2019.
  - 8.4. **3PL/2019/0306/O: Land south of Deganwy, Dereham Road, Whinburgh.** Application for outline permission for Erection of two self-build, low impact, energy efficient detached dwellings with associated garages, parking and infrastructure along with the widening of the existing access. **To receive** Notice that the application has been withdrawn.
  - 8.5. **3PL/2019/0976/HOU: Old School House, Shop Street, Whinburgh.** Erection of timber shed to the front of the dwelling. **To receive** planning permission dated 31 October 2019.
9. **To receive** and update from Cllr Brace on the play equipment project.
10. **To consider** making a response to the Norfolk County Council Budget Consultation 2020/21 - Proposal to maintain existing Recycling Credit rate for 2020/21. (**Note:** In previous years the credits for collecting glass in the bottle bank has been increased annually to account for inflation. The proposal is not to make the increase next year in order to help NCC’s budget. They estimate that this will save them £5,000, but of course, this means that the Parish Councils and other non-profit organisations (some 400 of them) which help NCC to meet its Government imposed recycling targets, will lose £5,000, and have to consider increasing their Precepts to meet this reduction in anticipated income.)
11. **Finance.**
- 11.1. **To note** receipt of the following credits:
    - 11.1.1. Yoga Club: £24.00 - 16 October 2019.
    - 11.1.2. Eastern Power Networks: £33.95 Wayleave payments - 31 October 2019.
  - 11.2. **To receive** the monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.

13. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 17 December 2019 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 17 December 2019

Tuesday, 14 January 2020

Tuesday, 18 February 2020

Tuesday, 17 March 2020

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.