

# WHINBURGH & WESTFIELD PARISH COUNCIL

7 October 2019

**Members of the public are invited to attend** a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 15 October 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 17 September 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [4.1] **“Road Closed” signs.** Apparently these signs were positioned by Highways England, and from whom the Clerk is awaiting a response.
  - 6.2. [6.3] **Bank signatories.** In an attempt to help Barclays sort this out Cllr Needham has taken new forms in to Dereham Branch. As yet there has still been no reply to the Council's letters.
7. **To receive** Correspondence (available at the meeting).
  - 7.1. Norfolk County Council: *Norfolk Minerals and Waste Local Plan Preferred Options Consultation.*
  - 7.2. Norfolk Association of Local Councils: *Annual General Meeting - 20 November 2019 - Invitation & Agenda.*

- 7.3. *Came & Company: Intra-group reorganisation affecting Stackhouse Poland Limited trading as Came & Company Local Council Insurance.*
- 7.4. *The Pensions Regulator: You're our key contact for re-enrolment - what you need to do.*
- 7.5. *Barclays Bank Plc: Your Business accounts- at a glance - balances on 30 September 2019.*
- 7.6. *Barclays Bank Plc: Your Community Account - 31 August - 30 September 2019.*
- 7.7. *Barclays Bank Plc: Your Active Saver Account - 31 August - 30 September 2019.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2019/1106/HOU: Lakeside, Dereham Road, Whinburgh.** Rear single storey oak framed extension. **To note** that the Clerk has responded "no objection" under his delegated powers having consulted with six councillors.
- 8.2. **3PL/2019/0976/HOU: Old School House, Shop Street, Whinburgh.** Erection of timber shed to the front of the dwelling.
- 8.3. **3PL/2019/1181/D: Northfields Lane, Westfield.** Reserved matters for submission for proposed 3 dwellings with detached garages following outline permission 3PL/2017/1162/O.
- 8.4. **3PL/2019/1225/F: Northfields Lane, Westfield.** Change of Use of Agricultural Land to Residential (Garden Space) and Access Land (Provide Road Access Improvements) with conditions.
- 8.5. **3PL/2019/1194/VAR: Lowdells House, Shop Street, Whinburgh.** Variation of Condition 2 of 3PL/2017/1472/F - Revised Entrance to the site.
9. **To receive** a report from Cllr Whiteley regarding the Westfield Fuel Allotment land and governance.
10. **To receive** and update from Cllr Brace on the play equipment project.
11. **To consider** changing the electricity supply for the Pavilion from nPower to another supplier.
12. **Finance.**
- 12.1. **To note** receipt of the following credits:
- 12.1.1. Yoga Club: £24.00 - 13 September 2019.
- 12.1.2. Breckland Council: £3,550.00 Precept - 24 September 2019.
- 12.2. **To receive** the monthly Financial Report.
13. **To decide** on any matters for consideration at next meeting.
14. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 19 November 2019 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 19 November 2019	Tuesday, 18 February 2020
Tuesday, 17 December 2019	Tuesday, 17 March 2020
Tuesday, 14 January 2020	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.