

WHINBURGH & WESTFIELD PARISH COUNCIL

12 March 2019

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 19 March 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 19 February 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [12, Minutes of 16 October 2018] **Hedge behind Parish Pavilion.** Councillors Terry and Hansell have now cut this hedge down to size, with the exception of some small trees which need to be reduced by a chainsaw. When this is done, it will hopefully be possible for the whole hedge to be cut at the same time as the other Playing Fields hedges.
 - 6.2. [10] **Advertising sign on B1135 Rail Bridge.** The sign has now been removed.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. *Clerks & Councils Direct* - March 2019.
 - 7.2. Breckland Council: *National Non Domestic Rate Demand 2019/20* – Amount due £0.00.
 - 7.3. Breckland Council: *Town and Country (Tree Preservation) (England) Regulations 2012* – *Tree Preservation Order 1997 No.22 – Trees at Springfield, Shop Street, Whinburgh* –

Permission to remove stump of T1 Ash as it is diseased and rotting. This to be replaced by a standard Oak with minimum girth of 8-10cm during first available planting season following removal.

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
9. **To consider** adding insurance of gates to the Council's policy. (**Note:** this would entail an annual premium of about £5 including insurance premium tax per £1,000 of sum insured.)
10. **Land north of Lolly Moor. To receive** an email from the Forestry Commission advising that it will be issuing a Restocking Notice on the felled area, and **to consider** any further action the Council might take.
11. **To receive** an update on the search to identify a possible new Internal Auditor, and if appropriate, **to agree** and appointment.
12. **To consider** accepting the offer from the former Bowls Club to donate their storage shed on the corner of the Green to the Parish Council. (**Note:** Councillor Terry has inspected and reports that it appears to be well constructed and in good order, although a matter of concern is that there appears to be an electricity supply, in that there is a domestic-style socket inside the shed which is not connected to armoured cabling. It is not clear where this supply comes from.)
13. **To agree** to suspend *Standing Order 7 Previous resolutions* for the next item.
14. **To reconsider** and if appropriate **to amend** the Council's previous decision to try to reintegrate the Bowling Green area into the Playing Field by removing the fence and posts and infilling the ditch round the green, in the light of alternative potential uses which have been suggested.
15. **To receive** an update from Councillor Brace regarding replacement of the Play equipment.
16. **Finance.**
 - 16.1. **To approve** payment of £13.75 to the Norfolk Association of Local Councils, in part payment of their invoice no. 2481, being this Council's share of the cost of the Clerk attending the Spring Conference on 14 March 2019.
 - 16.2. **To note** that on 11 March 2019 nPower collected £241.63 (£230.12 + £11.51 VAT) from the Council's account in settlement of their invoice no. 104002582513 for electricity supplied.
 - 16.3. **To note** that cheque no. 100761 has not been presented for payment, and so has been written back into the Council's cash book.
 - 16.4. **To receive** an update from the Clerk regarding charges levied by BT after the telephone line to the Pavilion had been cancelled and disconnected..
 - 16.5. **To receive** the monthly Financial Report.
17. **To decide** on any matters for consideration at next meeting.
18. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 16 April 2019 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

Tuesday, 16 April 2019	Tuesday, 13 August 2019	Tuesday, 17 December 2019
Tuesday, 14 May 2019*	Tuesday, 17 September 2019	Tuesday, 14 January 2020
Tuesday, 18 June 2019	Tuesday, 15 October 2019	Tuesday, 18 February 2020
Tuesday, 16 July 2019	Tuesday, 19 November 2019	Tuesday, 17 March 2020

*Annual Parish Meeting & Annual Meeting of the Parish Council

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.