

## WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 19 June 2018 at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Present Councillors:** Roland Terry (Chairman), Nick Anema, Bob Brace, William Downes, Pat Makinson, Simon Whiteley.  
**Julian Gibson (Clerk)**

- 1 **Apologies for absence.** It was **resolved** to accept the reason for absence given by Councillor Hansell..
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.**
  - 4.1 The Chairman led a minute of silence in memory Cliff Jordan, who had been the District and County Councillor covering this parish for many years, and who had recently passed away.
  - 4.2 It was pointed out that a number of pieces of wood had appeared on the verge of Dereham Road, Westfield, doubtless in an attempt to prevent vehicles from driving over them. However, as these form part of the public highway, it was thought that the Clerk should advise NCC Highways to ensure that they were aware of the situation.
- 5 **Minutes.** The minutes of the meeting held on Tuesday, 15 May 2018 were **confirmed** and **signed**.
- 6 **Matters arising.** None.
- 7 **Correspondence.** The following correspondence was **received**.
  - 7.1 Seafarers UK: *Please help to raise public awareness of our island nation's reliance on seafarers and shipping by flying a Red Ensign ashore on Merchant Navy Day, 3<sup>rd</sup> September.*
  - 7.2 Came & Co.: *Re: Whinburgh & Westfield Parish Council and Whinburgh Parochial Charities Insurance - Confirmation of Renewal.*
  - 7.3 AXA: *Your policy schedule.*
  - 7.4 Barclays Bank Plc: *Your Business accounts - at a glance - 31 May 2018.*
  - 7.5 Barclays Bank Plc: *Your Community Account Statement - 1-31 May 2018.*
  - 7.6 Barclays Bank Plc: *Your Active Saver Account Statement - 1-31 May 2018.*
  - 7.7 Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils.*
- 8 **Planning.**
  - 8.1 **3PL/2017/1472/F: Lowdells House, Shop Street, Whinburgh.** Two new detached 4-bedroom dwellings with detached double garages. To **note** that the Clerk has responded "The Council still stands by the specific objections already expressed, and would add that we understand that there are nesting barn owls on the site, which makes the objections stronger", after consulting with five councillors using his delegated powers.
  - 8.2 **3PL/2018/0597/VAR: Westwood Stud, Dereham Road, Westfield.** Application to Vary Condition 10 in Permission for Erection of 4 no. dwellings (3PL/2015/1264/F). It was **resolved** that the Council objected, on the grounds that the applicant has had plenty of time to comply with this Condition, and may have been able to do so had he not been more engaged in seeking permission for additional development on the site.

There seems to be little point in Breckland applying a time limit to a Condition if it can be extended just because the applicant has not bothered to try to comply.

- 8.3 **3PL/2018/0410/HOU: The Gables, Dereham Road, Whinburgh.** Residential Workshop (for hobby purposes). Planning Permission dated 25 May 2018 was **received**.
- 8.4 **3PL/2018/0428/HOU: The Smithy, Dereham Road, Whinburgh.** Remove Existing Conservatory and Construct Single Storey Extension to rear. Planning Permission dated 30 May 2018, was **received**.
- 8.5 **3PL/2010/1361/F. Land east of Yaxham Road, south of Dumpling Green, Dereham.** Application for Erection of 255 dwellings with associated open space. Revised drainage and transport assessment. The Council is unimpressed by the revised documents and still has concerns about drainage and transport. The revised drainage assessment still seems to pay little respect to the nearby County Wildlife sites, and the great crested newts seen in the earlier survey seem to have vanished. The new traffic survey seems to have been carried out on the theoretical national peak traffic times rather than the actual peak times which occur in Dereham. This survey seems to come to very different conclusions to the one carried out for Breckland, so looks like an element of “he who pays the piper ...”.
- 9 **Predetermination/Predisposition.** A very clear and helpful email from the Breckland Council Monitoring Officer addressed to her Council Members on the subject of the difference between predetermination and predisposition was **noted**.
- 10 **Annual Parish Meeting.** The contents of the draft Minutes of the Annual Parish Meeting held on Tuesday 15 May 2018, to be confirmed and signed at the next Parish Meeting were **agreed**.
- 11 **Finance.**
- 11.1 **Clerk’s salary.** It was **resolved** that cheques numbered 100764 & 100765 totalling £864.32 (salary for 2 April 2018 to 1 July 2018: £806.26; Mileage Allowance Payment for 8 March 2018 to 11 June 2018: £108.06; Less overpayment of £50.00 - See minute 11.3 of meeting on 17 April 2018) to the Clerk and HM Revenue and Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 11.2 **Clerk’s reimbursement.** It was **resolved** that cheque number 100766 for £27.10 (Postage & telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 12 December 2017 to 7 March 2018. (*Local Government Act 1972 s.111*)
- 11.3 **Training.** It was **resolved** that cheque number 100767 for £10.34 (£8.62 + £1.71 VAT) to SLCC Enterprises Limited be signed, in settlement of their invoice no. 125586, being this parish’s share of the cost of the Clerk attending the Regional Training Seminar on 6 September 2017. (*Local Government Act 1972 s. 111*)
- 11.4 **Pavilion.** It was **resolved** that cheque number 100768 for £3.96 (£3.30 + £0.66 VAT) to Councillor Terry be signed, in reimbursement for his having purchased another key for the Pavilion from Surelock Security..
- 11.5 **Telephones.** It was **noted** that on 31 May 2018 BT collected and on or just after 30 June 2018 will collect payments of £44.76 (£37.30 + £7.46 VAT) in settlement of invoices nos. M015 and M016 for telephone & broadband services. (*Local Government Act 1972 s.111*)
- 11.6 **Monthly Financial Report.** The report for the month ending 31 May 2018 was **received**.



12 **Matters for consideration at next meeting.** None.

13 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 17 July 2018**, at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Confirmed:**

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**Roland Terry, Chairman**

18 September 2018

**Possible Future Meeting dates:**

Tuesday, 17 July 2018

Tuesday, 16 October 2018

Tuesday, 15 January 2019

Tuesday, 14 August 2018

Tuesday, 13 November 2018

Tuesday, 19 February 2019

Tuesday, 18 September 2018

Tuesday, 11 December 2018

Tuesday, 19 March 2019

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.