

# WHINBURGH & WESTFIELD PARISH COUNCIL

12 June 2018

**Members of the public are invited** to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 19 June 2018 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 15 May 2018.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
  - 7.1. Seafarers UK: *Please help to raise public awareness of our island nation's reliance on seafarers and shipping by flying a Red Ensign ashore on Merchant Navy Day, 3<sup>rd</sup> September.*
  - 7.2. Came & Co.: *Re: Whinburgh & Westfield Parish Council and Whinburgh Parochial Charities Insurance - Confirmation of Renewal.*
  - 7.3. AXA: *Your policy schedule.*
  - 7.4. Barclays Bank Plc: *Your Business accounts - at a glance - 31 May 2018.*
  - 7.5. Barclays Bank Plc: *Your Community Account Statement - 1-31 May 2018.*
  - 7.6. Barclays Bank Plc: *Your Active Saver Account Statement - 1-31 May 2018.*
  - 7.7. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils.*

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2017/1472/F: Lowdells House, Shop Street, Whinburgh.** Two new detached 4-bedroom dwellings with detached double garages. To **note** that the Clerk has responded “The Council still stands by the specific objections already expressed, and would add that we understand that there are nesting barn owls on the site, which makes the objections stronger”, after consulting with five councillors using his delegated powers.
  - 8.2. **3PL/2018/0597/VAR: Westwood Stud, Dereham Road, Westfield.** Application to Vary Condition 10 in Permission for Erection of 4 no. dwellings (3PL/2015/1264/F).
  - 8.3. **3PL/2018/0410/HOU: The Gables, Dereham Road, Whinburgh.** Residential Workshop (for hobby purposes). Planning Permission dated 25 May 2018.
  - 8.4. **3PL/2018/0428/HOU: The Smithy, Dereham Road, Whinburgh.** Remove Existing Conservatory and Construct Single Storey Extension to rear. Planning Permission dated 30 May 2018.
  - 8.5. **3PL/2010/1361/F. Land east of Yaxham Road, south of Dumpling Green, Dereham.** Application for Erection of 255 dwellings with associated open space. Revised drainage and transport assessment.
9. **To note** the contents of an email from the Breckland Council Monitoring Officer addressed to the Council members on the subject of the difference between predetermination and predisposition.
10. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday, 15 May 2018, to be confirmed and signed at the next Parish Meeting, and **to consider** any actions arising as a result of this meeting.
11. **Finance.**
  - 11.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £864.32 (salary for 2 April 2018 to 1 July 2018: £806.26; Mileage Allowance Payment for 8 March 2018 to 11 June 2018: £108.06; Less overpayment of £50.00 - See minute 11.3 of meeting on 17 April 2018).
  - 11.2. **To approve** payment of £31.20 (Postage & telephones: £30.20; VAT: £1.00) to the Clerk as reimbursement for items paid on behalf of the Council for 8 March 2018 to 11 June 2018.
  - 11.3. **To approve** payment of £10.34 (£8.62 + £1.72 VAT) to SLCC Enterprises Limited in settlement of their invoice no. 125586, being this parish’s share of the cost of the Clerk attending the Regional Training Seminar on 6 September 2017.
  - 11.4. **To approve** payment of £3.96 (£3.30 + £0.66 VAT) to Councillor Terry in reimbursement for his having purchased another key for the Pavilion from Surelock Security.
  - 11.5. **To note** that on 31 May 2018 BT collected £44.76 (£37.30 + £7.46 VAT) in settlement of invoice no. M016, for telephone & broadband services.
  - 11.6. **To receive** the monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date the next Meeting of the Parish Council as Tuesday, 17 July 2018 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Possible Future Meeting dates:**

Tuesday, 17 July 2018

Tuesday, 16 October 2018

Tuesday, 15 January 2019

Tuesday, 14 August 2018

Tuesday, 13 November 2018

Tuesday, 19 February 2019

Tuesday, 18 September 2018

Tuesday, 11 December 2018

Tuesday, 19 March 2019

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.