

WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 19 July 2016 at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

**Present Councillors: Roland Terry (Chairman), Nick Anema, William Downes, John Stevens.
Julian Gibson (Clerk)**

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Councillor Makinson and Councillor Whiteley.
- 2 **Declarations of interest.** Councillor Downes said he had a Disclosable Pecuniary Interest in item 8.2, and would leave the room while this was discussed and decided.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.**
 - 4.1 Members of the public voiced their objections to the proposal under item 8.2, for the reasons they had stated when an identical application was submitted a few months ago, namely the unsustainable location, access on to a narrow road, flooding and other reasons. They supported the earlier decision of Breckland Council in refusing permission, saying that this was an unsuitable location for this sort of development. The Chairman reminded members of the public that they should voice their opinions to Breckland, and some had done so. The agent for the applicant said that they had resubmitted the application because the first had been refused by the Officers using delegated powers, rather than after consideration by the Planning Committee.
 - 4.2 Concerns were raised about the continual worsening of the traffic situation on the B1135 approaching Dereham, and the Clerk said he would ask Highways what is going to be done to improve this.
 - 4.3 The Clerk was asked to report a tree overhanging the road at the entrance to Toftwood from Westfield.
- 5 **Minutes.** The minutes of the meeting held on Tuesday, 21 June 2016 were **confirmed** and **signed**.
- 6 **Matters arising.**
 - 6.1 [6, Minutes of 17 November 2015] **Park benches.** Councillor Whiteley has now secured the two benches in position on the Playing Field.
 - 6.2 [10] **Playing Field gates.** Mr Johnson has now completed the work on the gates to stop it being easy to lift them off the hinges to gain unauthorised access. The Clerk will write expressing the Council's thanks.
 - 6.3 [9] **Playing Field Path Lighting.** The Clerk has arranged for this to be added to the Street Furniture section of the Council's insurance policy. He also found that, whilst the laptop and scanner were automatically covered by the Business Equipment section of the policy (up to £5,000), the chairs, tables, cooker, vacuum cleaner and cupboard in the Pavilion were not after all covered automatically by the £10,000 "Core Contents" section unless the company is specifically advised of the items and the sum insured. So he has now done this. These two additions would add only £16.93 to the annual premium, but the company will defer charging until the next renewal date on 1 June 2017.

7 Correspondence. The following correspondence was **received**.

- 7.1 Breckland Council: *Invitation to Local Plan Working Group for Interim Site Allocations and Settlement Boundaries Consultation*. Both the Chairman and the Clerk had attended meetings of the LPWG, and bewailed the shambolic way Capita appear to be going about this on Breckland's behalf.
- 7.2 Barclays Bank Plc: *Your Community Account statement* - 1-30 June 2016.
- 7.3 Barclays Bank Plc: *Your Active Saver Account statement* - 1-30 June 2016.
- 7.4 *Clerks & Councils Direct* - July 2016.
- 7.5 Barclays Bank Plc: *The Financial Services Compensation Scheme*.
- 7.6 Came & Company: *Change of Trading Style*.
- 7.7 Big Lottery Fund: *End of Grant Report approval*.

8 Planning.

- 8.1 **3PL/2016/0725/VAR: Site next to Oak Lodge Shop Street.** Application for Erection of 2 dwellings 3PL/2016/0155/D (Revised Scheme) New Access to Plot 2. **To note** that the Clerk has responded "No objection, on the condition that both accesses are provided with fully adequate conduits to ensure that flooding from the drain does not arise, as this has been a problem in the past where too small pipes have been used in other locations," using his delegated powers.

At this point Councillor Downes left the room.

- 8.2 **3PL/2016/0775/O: Land Adjacent Wesley House, Dereham Road, Westfield.** Application for outline permission for Erection of 3 no. dwellings. It was **resolved** that, as the application was identical to 3PL/2015/1411/O, other than saying that the agent disagreed with Breckland's decision to refuse, the Council objected for the same reasons.

Councillor Downes rejoined the meeting.

- 8.3 **3PL/2016/0760/F: Gables Lodge, Whinburgh Road, Westfield.** Application for Proposed guest accommodation to existing outbuildings. It was **resolved** that the Council had several concerns about the plans provided by Breckland, and about parking, waste, water supply, and that the new development should be linked to the existing, but on condition that these were resolved, had no objections.
- 8.4 **3PL/2016/0348/F: Barn at Land affronting Dereham Road, Shipdham.** New dwelling and carport. Planning Permission dated 30 June 2016 was **received**.
- 8.5 **3PL/2015/1264/F: Westwood Stud, Dereham Road, Westfield.** Application for Erection of 4 no. dwellings. Notice that this application has been referred to Planning Committee on 25 July was **received**.

9 Finance.

- 9.1 **Pavilion.** It was **resolved** that cheque number 100696 for £20.00 to Councillor Terry be signed in reimbursement for his having paid BM Cleaning Services invoice dated 29 June 2016 for having the Pavilion cleaned. (*Public Health Act 1875 s.164 & Local Government Act 1972 sch. 14 para. 27*)
- 9.2 **Pavilion.** It was **noted** that ExtraEnergy has not passed the promised credit of £47.11 (£44.87 + £2.24 VAT) to the Council's account on 25 June as reported to the last Meeting. Instead they have carried the credit balance forwards and presented invoice no. 12290079 which shows details of a payment of £16.38 (£15.60 + £0.78 VAT) due for electricity in the Pavilion, leaving the Council still £30.73 in credit. They again say they will "take" this credit from the Council's account on 11 July, but the Clerk

suspects they will again carry the credit forwards until future bills use it up. (*Public Health Act 1875 s.164 & Local Government Act 1972 sch. 14 para. 27*)

- 9.3 **Monthly Financial Report.** The report for the month ending 30 June 2016 was **received**. It was also **noted** that, so as to avoid misleading apparent overspends, the Clerk has added funding received from grants and elsewhere and corresponding expenditure to the original budgeted figures.

10 **Matters for consideration at next meeting.** None.

11 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 20 September 2016**, at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Confirmed:

... *NJ Anema*

Nick Anema, Vice-Chairman

20 September 2016

Possible Future Meeting dates:

Tuesday, 20 September 2016

Tuesday, 13 December 2016

Tuesday, 20 February 2017

Tuesday, 18 October 2016

Tuesday, 17 January 2017

Tuesday, 20 March 2017

Tuesday, 15 November 2016

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.