

WHINBURGH & WESTFIELD PARISH COUNCIL

9 July 2016

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 19 July 2016 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 21 June 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6, Minutes of 17 November 2015] **Park benches.** Councillor Whiteley has now secured the two benches in position on the Playing Field.
 - 6.2. [10] **Playing Field gates.** Mr Johnson has now completed the work on the gates to stop it being easy to lift them off the hinges to gain unauthorised access.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Breckland Council: *Invitation to Local Plan Working Group for Interim Site Allocations and Settlement Boundaries Consultation.*
 - 7.2. Barclays Bank Plc: *Your Community Account statement - 1-30 June 2016.*
 - 7.3. Barclays Bank Plc: *Your Active Saver Account statement - 1-30 June 2016.*
 - 7.4. *Clerks & Councils Direct - July 2016.*
 - 7.5. Barclays Bank Plc: *The Financial Services Compensation Scheme.*
 - 7.6. Came & Company: *Change of Trading Style.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.

- 8.1. **3PL/2016/0725/VAR: Site next to Oak Lodge Shop Street.** Application for Erection of 2 dwellings 3PL/2016/0155/D (Revised Scheme) New Access to Plot 2. **To note** that the Clerk has responded “No objection, on the condition that both accesses are provided with fully adequate conduits to ensure that flooding from the drain does not arise, as this has been a problem in the past where too small pipes have been used in other locations,” using his delegated powers.
- 8.2. **3PL/2016/0775/O: Land Adjacent Wesley House, Dereham Road, Westfield.** Application for outline permission for Erection of 3 no. dwellings.
- 8.3. **3PL/2016/0760/: Gables Lodge, Whinburgh Road, Westfield.** Application for Proposed guest accommodation to existing outbuildings.
- 8.4. **3PL/2016/0348/F: Barn at Land affronting Dereham Road, Shipdham.** New dwelling and carport. Planning Permission dated 30 June 2016.

9. Finance.

- 9.1. **To approve** payment of £20.00 to Councillor Terry in reimbursement for his having paid to have the Pavilion cleaned.
- 9.2. **To note** that ExtraEnergy has not passed the promised credit of £47.11 (£44.87 + £2.24 VAT) to the Council’s account on 25 June as reported to the last Meeting. Instead they have carried the credit balance forwards and presented invoice no. 12290079 which shows details of a payment of £16.38 (£15.60 + £0.78 VAT) due for electricity in the Pavilion, leaving the Council still £30.73 in credit. They again say they will “take” this credit from the Council’s account on 11 July, but the Clerk suspects they will again carry the credit forwards until future bills use it up. Effectively they are borrowing from the Council, and the Clerk has asked for a payment in compensation.
- 9.3. **To receive** the monthly Financial Report.

10. **To decide** on any matters for consideration at next meeting.

11. **To confirm** the date of the next meeting as Tuesday, 20 September 2016 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

Tuesday, 20 September 2016	Tuesday, 13 December 2016	Tuesday, 20 February 2017
Tuesday, 18 October 2016	Tuesday, 17 January 2017	Tuesday, 20 March 2017
Tuesday, 15 November 2016		

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.