

WHINBURGH & WESTFIELD PARISH COUNCIL

12 October 2015

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 20 October 2015 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 15 September 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 August 2015.
 - 7.2. Norfolk Association of Local Councils: *Autumn Conference* - 12 November 2015.
 - 7.3. Breckland Council: *Precept & Grant remittance advice.*
 - 7.4. Barclays Bank Plc: *Your Community Account Statement* - 29 August - 30 September 2015.
 - 7.5. Barclays Bank Plc: *Your Active Saver Account Statement* - 29 August - 30 September 2015.
 - 7.6. East Anglian Air Ambulance: *Grant Application.*

8. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2015/0966/F: Land affording Dereham Road, Shipdham.** Application for Proposed new agricultural barn. **To note** that the Clerk has responded, “No objection” under delegated powers.
 - 8.2. **3PL/2015/0528/O: Fieldings Drive, Yaxham, NR19 1RD.** Residential Development. Notice that the application has been withdrawn dated 20 August 2015.
 - 8.3. **3PL/2015/1072/O: The Fieldings, Station Road, Yaxham.** Application for Residential development (4 dwellings). (Extension of response deadline to 23 October agreed.)
9. **To confirm** the action of the Chairman and Clerk in purchasing two park benches to be located on the Playing Field, and **to note** that the cost of one has been covered by a parishioner in memory of her husband.
10. **To receive** an update on the progress of creation of Neighbourhood Plans in nearby parishes.
11. **To consider** making an application to the Government Transparency Fund for a grant to cover the cost of the Council obtaining the necessary hardware and software, and to cover all other costs necessary in order to fulfil the requirements of compliance with the new Transparency Code.
12. **To consider** a proposal regarding hire charges for the Parish Pavilion.
13. **To consider** authorising the Clerk to arrange for a water meter to be installed so that it is possible to identify how much is used by the Bowls Club as opposed to the Parish Council.
14. **To receive** an update of the formation of a Community Speedwatch Group in the parish.
15. **To receive** a letter from Norfolk County Council concerning *Delivering local highway improvements in partnership with Town and Parish Councils 2016/17 - Addition of Pothole Repairs*, and **to consider** whether it is worth making a bid.
16. **Finance.**
 - 16.1. **To approve** payment of £300.00 to Whinburgh & Westfield Parochial Church Council as a grant towards the costs of maintaining the burial grounds in the parish.
 - 16.2. **To approve** payment of £50.00 to Norfolk Association of Local Councils, being the cost of the Chairman and this parish’s share of the cost of the Clerk attending the Autumn Conference on 12 November.
 - 16.3. **To receive** the monthly Financial Report.
 - 16.4. **To agree** to vire the unneeded £355 from the Audit and Election costs budget line, and allocate £20 to the Insurance line, £200 to the Field and Pavilion line, and place the balance in Contingency.
17. **To decide** on any matters for consideration at next meeting.
18. **To confirm** the date of the next meeting as Tuesday, 17 November 2015 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

Tuesday, 17 November 2015	Tuesday, 16 February 2016
Tuesday, 15 December 2015	Tuesday, 15 March 2016
Tuesday, 19 January 2016	

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.