

WHINBURGH & WESTFIELD PARISH COUNCIL

7 October 2017

Members of the public are invited to attend a Meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh, on Tuesday, 17 October 2017 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda.
5. **To confirm** and **sign** the minutes of the Meeting held on Tuesday, 19 September 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2017/1150/O: Chapel Farm, Dereham Road, Whinburgh.** Application for Residential Development (three dwellings and garages) (re-submission). **To note** that after consultation with six Councillors, the Clerk has responded using his delegated powers objecting on the same grounds as applied to application 3PL/2017/0386/O.
 - 8.2. **3PL/2017/1162/O: Westwood Stud, Dereham Road, Westfield.** Application for Proposed development of 3 dwellings. (Response extension to 19 October agreed)
 - 8.3. **3PL/2017/1242/O: Willow Cottage, Dereham Road, Westfield.** Application for Two new dwelling/plots and access road.

9. **To receive** an email from Breckland Council advising that it is holding £3,283 collected from developers under policy DC11 of the Adopted Core Strategy which is available to parishes within the Upper Yare Cluster Group (Yaxham, Whinburgh & Westfield, Garvestone and Hardingham) to support projects which will provide or enhance children's play areas or outdoor sports provisions, and **to consider** whether any action should be taken.
10. **To receive** a report on the situation regarding Neighbourhood Watch in the parish.
11. **Finance.**
 - 11.1. **To approve** payment of £6.25 to SLCC Norfolk, being this Council's share of the cost of the Clerk attending the Autumn Conference on 2 November 2017.
 - 11.2. **To approve** payment of £5.00 to Councillor Terry in reimbursement for his having purchased signs directing people to the Council's bottle bank at *The Mustard Pot*.
 - 11.3. **To note** receipt of the following credits:
 - 11.3.1. Precept £3,000.00 & Revenue Support Grant £62.00 paid by Breckland Council.
 - 11.4. **To receive** the monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next meeting as Tuesday, 21 November 2017 at 7.30 p.m., in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Possible Future Meeting dates:

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| Tuesday, 21 November 2017 | Tuesday, 20 February 2018 |
| Tuesday, 19 December 2017 | Tuesday, 20 March 2018 |
| Tuesday, 23 January 2018 | |

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.